



Team lists, licensing and required officials

Please download off the website the Team Sheet 2019.

Each team is required to submit the name of the swimmer, Swim England number and date of birth, for each event in each gala. Please submit this to the host club on Friday evening, so that there is time for the recorders to upload the information before the gala. This **same data** should also be provided, before warm-up, to the host club, on a memory stick. It is **ABSOLUTELY VITAL** that the data provided is the same as that held for the swimmer by Swim England. **If the data for a swimmer is not correct, none of the results from the gala will go on rankings.** It has been a huge struggle to get these galas licensed, and everyone **MUST COMPLY** with the requirement for correct information on the swimmers competing in the gala. The future licensing of these galas will be in jeopardy if all the information is not totally correct. Changes of swimmers for an event because of sickness etc **MUST** be advised to the recorders, on forms, provided on the website and at the gala.

To all team managers and coaches

Important announcement

All leagues can now be licensed if that is their wish. This gives swimmers an opportunity to have their times recorded on rankings from their swims in a team gala.

The galas in The National Arena Swimming League-London will all be licensed this year. The premier division will be licensed at level 2, and divisions one and two will be licensed at level 3.

As was the case last season, the results package can be used to produce start sheet, thus enabling swimmers to be checked on to the blocks. The London league is also able to provide printers to the host club, if necessary, so that these start sheets can be produced.

There is still the intention to have a Sports-Sys package sometime in the future. This will provide a link with the data held by Swim England and the input to the results package at the gala, so that the swimmers' details will be checked and be correct. However this package is not ready for this year's galas.

It is **absolutely vital** that all the data provided on the memory stick is totally correct for each swimmer. The first name and the surname must be correct and correctly spelt. The registration number must be correct and so must the date of birth. **All the data for a swimmer must be exactly what is shown on the Swim England registration data for the swimmer. If the data is not a correct match, then the time will not be on rankings.**

Please do not jeopardise the licence by carelessness. If the league galas are not licensed, swimmers will not be able to have their times recorded on rankings, and that would be a great shame, as often the galas provide a great atmosphere and a team spirit which encourage great performances!

The team sheet and validation 2019 and the team sheet and validation instructions 2019, as well as the change of swimmer forms can be found on the website using the following link

<https://www.nationalswimmingleague.org.uk/gala-documentation/>

With regard to officials:-

ALL teams must provide a qualified J1 and a qualified J2. These officials must be licensed. This is a league rule, regardless of the level of licensing. A fine will be imposed for non-compliance with this rule, and if a fine is not paid, the team will not be able to compete in future rounds.

ALL teams should note that if the correct officials are not supplied, the galas cannot be run properly, and this is to the detriment of our swimmers. In addition to the league rule on officials, licensing also requires the correct officials are provided. If the terms of the licence are not complied with, the times might not be accepted on rankings, and that would be a great shame for the swimmers who often produce good times at these team galas. The future grant of a licence to the Arena league galas will also be at risk if we do not comply. Please do not deny this opportunity to ANY swimmer because YOUR club does not supply the correct officials.